



# GROUND STAFF REPORT

A/C CONSTRUCTORS No	ENGINE TYPE/SERIES	ETOPS APPROVED YES      NO	GROUND PHASE GRD HANDLING	AIRCRAFT BELOW 5700kg ONLY MAINTENANCE ORGANISATION
COMPONENT/PART	PART No	SERIAL No	MAINTENANCE UNATTENDED	
MANUFACTURER		MANUAL REF		TEL NO: COMPONENT OH/REPAIR ORGANISATION

NARRATIVE CONTINUED

ORGANISATION	NAME	POSITION	SIGNATURE	DATE
If report is voluntary (i.e. not subjected to mandatory requirements), can the information be published in the interest of safety?		YES NO	Address & Tel. No. (If reporter wishes to be contacted privately)	

NOTE 1: If additional information, as below, is available please provide.

NOTE 2: If the occurrence is related to a design or manufacturing deficiency, the manufacture should be advised promptly.

## REPORTING ORGANISATION – REPORT

ORGANISATIONAL COMMENTS – ASSESSMENT/ ACTION TAKEN/ SUGGESTIONS TO PREVENT

UTILISATION - AIRCRAFT			UTILISATION – ENGINE/ COMPONENT		
TOTAL	SINCE OH/ REPAIR		TOTAL	SINCE OH/ REPAIR	
HOURS	SINCE INPECTION		HOURS	SINCE INPECTION	
CYCLES			CYCLES		
LANDINGS			LANDINGS		
MANUFACTURER ADVISED      YES      NO			MANUFACTURER ADVISED      YES      NO		
ORGANISATION	REPORTER'S REF	REPORT NEW SUPPLEMENT	REPORTER'S INVESTIGATION NIL    OPEN    CLOSED	FDR RECORD RETAINED YES      NO	
NAME	TEL/ FAX	POSITION	SIGNATURE	DATE	
<b>CAAFI EXECUTOR'S NOTE:</b>  CLOSED ON RECEIPT: -                      YES      NO SECTION HEAD/ SENIOR OFFICER/ INVESTIGATING OFFICER					
NAME	POSITION		SIGNATURE	DATE	